

Al-Anon Group Records Change Form

Please submit this form through your Area Group Records Process or the WSO

1. Group Record

WSO I.D. Number _____

District Number _____

Area Name (Abbreviation) _____

2. Status

Change

Inactive

3. Changes

Group Name

GR

Meeting Place

Current Mailing Address (CMA)

Meeting Time

Phone Contact for the for the Public

Meeting Day

4. Group Registration Overview Location

Group Name* _____

**Reflects Al-Anon principles and is inviting to all. See instructions to fill out the form. Please note that group names not in compliance with the Al-Anon policy will delay processing of the registration. Contact your Area Group Records Coordinator or the WSO for further information.*

Mailing Language _____

Location

Meeting Place _____

Meeting Address _____

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Group email _____

Phone Contact for the Public

First Name _____ Phone Number _____

First Name _____ Phone Number _____

5. Meeting Details

Day _____ Time _____ AM PM

Type: Open Closed

Spoken Language _____ Member Count _____

Beginners* Introductory** Limited Access***

Handicap Access Child Care Fragrance Free

Smoking Permitted Sign Language

Location Instructions _____

Meeting type

Day _____ Time _____ AM PM

Type: Open Closed

Spoken Language _____ Member Count _____

Beginners* Introductory** Limited Access***

Handicap Access Child Care Fragrance Free

Smoking Permitted Sign Language

Location Instructions _____

**held in conjunction with a regular Al-Anon group meeting, not considered an Al-Anon group. Provide newcomers a simple introduction to Al-Anon.*

*** Attendance changes frequently; not considered an Al-Anon group. Attendees are invited to go to regular Al-Anon meetings.*

**** Meeting access is limited due to the facility's entry restrictions. These groups meet at sites such as military bases, institutions, industrial plants, or schools.*

6. Current Mailing Address (WSO mail for the group is sent to the postal and email addresses)

First Name _____ Last Name _____

Street/PO Box _____ City _____

State/Province _____ Zip/Postal Code _____ Country _____

Phone Number _____ Email _____

CMA email address is entered here. Please enter Group email address in section #4 (See instructions for more information)

7. For Area Use

Group Rep

Other _____

First Name _____ Last Name _____

Street/PO Box _____ City _____

State/Province _____ Zip/Postal Code _____ Country _____

Phone Number _____ Email _____

The WSO will register any group designating itself as an Al-Anon Family Group with the understanding that it will abide by the Traditions and that meetings will be open to any Al-Anon members. *Al-Anon/Alateen Service Manual (P24/27), "Digest of Al-Anon and Alateen Policies"*

Submitted by: _____ Date: _____ Phone: _____ Email: _____